



EMPLOYMENT APPLICATION

PLEASE PRINT OR TYPE. USE BLACK OR BLUE INK ONLY.

Today's Date \_\_\_\_\_

PERSONAL INFORMATION

Name (Last) \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

Are you at least 18 years old? \_\_\_\_\_ If No, give age \_\_\_\_\_

Present Address \_\_\_\_\_ How Long? \_\_\_\_\_

Previous Address \_\_\_\_\_ How Long? \_\_\_\_\_

Current Home Phone \_\_\_\_\_ Other Phone Number \_\_\_\_\_

JOB AVAILABILITY

For which position are you applying? \_\_\_\_\_ Wage/Rate Required \_\_\_\_\_

If you are applying for a Server or Bartender position, are you old enough to serve or handle liquor, and will you be able to establish that age if offered a job? \_\_\_\_\_

How were you referred? \_\_\_\_\_ Do you have transportation to work? \_\_\_\_\_

Hours Available: MON. TUES. WED. THURS. FRI. SAT. SUN. \_\_\_\_\_

From: \_\_\_\_\_

To: \_\_\_\_\_

Hours needed to work per week \_\_\_\_\_ When would you be able to start? \_\_\_\_\_

Table with 5 columns: EDUCATION, School Name, City, State, Did you graduate?, Degree Taken, GPA. Rows include High School, College, Business/ Tech, and Other.

List extracurricular activities, academic awards, honor societies, etc. (Omit those indicating race, creed, color, sex, age, handicap, national origin, or other protected groups.)

WORK EXPERIENCE (Begin with the most recent.)

Full name of present or last employer \_\_\_\_\_ Dates employed \_\_\_\_\_

Complete address \_\_\_\_\_

Phone number ( \_\_\_\_\_ ) \_\_\_\_\_ Start Wage \_\_\_\_\_ End Wage \_\_\_\_\_

Your position and duties \_\_\_\_\_

Name of immediate supervisor \_\_\_\_\_ Title of supervisor \_\_\_\_\_

Why did you leave? \_\_\_\_\_

Full name of present or last employer \_\_\_\_\_ Dates employed \_\_\_\_\_

Complete address \_\_\_\_\_

Phone number ( \_\_\_\_\_ ) \_\_\_\_\_ Start Wage \_\_\_\_\_ End Wage \_\_\_\_\_

Your position and duties \_\_\_\_\_

Name of immediate supervisor \_\_\_\_\_ Title of supervisor \_\_\_\_\_

Why did you leave? \_\_\_\_\_

Full name of present or last employer \_\_\_\_\_ Dates employed \_\_\_\_\_

Complete address \_\_\_\_\_

Phone number ( \_\_\_\_\_ ) \_\_\_\_\_ Start Wage \_\_\_\_\_ End Wage \_\_\_\_\_

Your position and duties \_\_\_\_\_

Name of immediate supervisor \_\_\_\_\_ Title of supervisor \_\_\_\_\_

Why did you leave? \_\_\_\_\_

**BUSINESS REFERENCES** (List persons we may contact who have contributed to your success.)

Name \_\_\_\_\_ Company \_\_\_\_\_ Business Phone \_\_\_\_\_

Address \_\_\_\_\_ Title \_\_\_\_\_ How long known? \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_ Business Phone \_\_\_\_\_

Address \_\_\_\_\_ Title \_\_\_\_\_ How long known? \_\_\_\_\_

Name \_\_\_\_\_ Company \_\_\_\_\_ Business Phone \_\_\_\_\_

Address \_\_\_\_\_ Title \_\_\_\_\_ How long known? \_\_\_\_\_

**GENERAL**

List leisure activities, hobbies, recreational activities: \_\_\_\_\_

Have you been convicted of a felony within the past 10 years? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

To comply with federal law, can you, after employment, submit verifying documents of your legal right to work in the United States? \_\_\_\_\_

Do you now have, or have you had within the last six months, hepatitis, salmonella, gastrointestinal infections, or any other disease which may be spread by serving, preparing or handling food? \_\_\_\_\_ If Yes, please explain \_\_\_\_\_

List office machines/skills or computer software you can operate \_\_\_\_\_

I certify that the information provided by me on this application is correct to the best of my knowledge and understand that deliberate falsification of this information is grounds for denial of employment or immediate dismissal. I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties of all liability or for any damage that may result from furnishing information to you. I understand nothing contained in the employment application or in the granting of any interview constitutes an employment contract between this company and myself for either employment or for the providing of any benefit. If an employment relationship is established, I understand I have the right to terminate my employment at any time and this company retains the same right. It is Company policy to hire only individuals authorized to work in the U.S. Risky Business is an equal opportunity employer and it complies with all discrimination laws. Information requested on this application will not be used for any purpose prohibited by law.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date